

## Handforth Parish Council

### Information available under the model publication scheme (2008)

<b>Information to be published</b>	<b>How information can be obtained.</b>	<b>Cost</b>
<b>Class 1 Who we are and what we do.</b>		
Names and roles of the Council members.	Hard copy/website/ Electronic.	Nil
Contact details of the parish clerk and Council members.	Hard copy/website/ Electronic.	Nil
Location of the parish office and access details.	Hard copy/website/ Electronic.	Nil
<b>Class 2 What we do and how we spend council money.</b>		
Annual return form and auditors report.	Hard copy/website/ Electronic.	Nil
Finalised budget.	Hard copy Website/ Electronic.	20 pence/page  Nil.
Precept request	Hard copy/ Website/Electronic.	20 pence/page Nil
Standing orders and Financial Regulation	Hard copy/ Website/Electronic.	20 pence/page Nil
List of current contracts and their value.	Hard copy	20 pence/page
Grants made/received.	Hard copy	20 pence/page
<b>Class 3 What our priorities are and how we are doing.</b>		
<b>Class 4 How we make decisions.</b>		
Timing of meetings.	Hard copy/	20 pence/page

	Notice boards Website/Electronic.	Nil
Agendas of meetings.	Hard copy/ Notice boards Website/Electronic.	20 pence per page  Nil
Minutes of meetings.	Hard copy/ Website/Electronic	20 pence per page Nil
Reports to council.	Hard copy/ Website/Electronic	20 pence per page Nil
Responses to planning applications.	Hard copy/ Website/Electronic	20 pence per page Nil
<b>Class 5 Our policies and procedures.</b>		
Standing orders and Financial Regulations.	Website/Electronic Hard copy	Nil 20 pence/page
Committee terms of reference.	Website/Electronic Hard copy	Nil 20 pence/page
Code of Conduct.	Website/Electronic Hard copy	Nil 20 pence/page
<b>Class 6 Lists and Registers</b>		
Register of members' interests.	Website/inspection.	
Register of members' gifts and hospitality.	Hard copy/electronic	
<b>Class 7 The services we offer.</b>		
Seats, litter bins and notice boards.	Hard copy/Electronic.	Nil