



Minutes of the Annual Meeting of Handforth Parish Council
held on Tuesday 16th May 2017 at 7:00pm, The Youth
Centre, Old Road, Handforth.

Present: Cllr Burgess, Cllr Samson (Chair of Handforth Parish Council from item 17/14/1), Cllr Smith, Cllr Sullivan, Cllr Thompson & Cllr Tolver

Also present Mr Comiskey Dawson, Parish Clerk
Eleven members of the public.
One PCSO.
One member of the press.

17/14/1 To elect a Chair to Handforth Parish Council and sign the declaration of acceptance.

Cllr Thompson nominated Cllr Tolver, seconded by Cllr Tolver.

Motion Failed: Two in favour and four against.

Cllr Smith nominated Cllr Samson, seconded by Cllr Sullivan.

Motion carried: Four in favour and two against.

Cllr Samson was duly elected the chair of Handforth Parish council and signed the declaration of acceptance.

17/14/2 To receive apologies for absence.

Apologies received from Cllr I Clark

17/14/3 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

None.

Chair.....Date.....

17/14/4 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

A resident commented that could more members of the public be involved in the council's working groups.

Cllr Samson replied that any member of the public expressing an interest in joining a working group ask the clerk.

17/14/5 To elect a vice chair to Handforth Parish Council.

Cllr Samson nominated Cllr Smith, seconded by Cllr Sullivan

Motion carried: Four in favour and two against.

Cllr Smith was duly elected vice chair of Handforth Parish Council.

17/14/6 To elect members to the following committees, groups and outside bodies:

- The Finance Committee
- The Planning and Environment Committee
- The Employment Committee
- The Hampers of Hope Working Group
- The Devolution and Assets Transfer Working Group
- The Standing Orders Working Group
- Manchester Airport Representative
- Local Plan Group
- Police Liaison
- SK9 Youth Group Representative

The existing structures of the above committees and working groups were circulated to councillors present. Cllr Samson asked if any member wished to either join or be taken off any of these, otherwise it was proposed to keep them the same.

Cllr Sullivan joined the standing orders working group, Cllrs Samson and Sullivan joined the police liaison.

Cllr Smith proposed, seconded by Cllr Sullivan that the existing committee and working group structures remain the same with the above amendments.

Resolved: Unanimously.

Chair.....Date.....

17/14/7 To confirm the Council's eligibility criteria to exercise the General Power of Competence. Two criteria must be met: two thirds of members are elected and the Council has a CiLCA qualified clerk.

The council confirmed its eligibility criteria, as above to exercise the general power of competence.

17/14/8 To review the council's level of insurance provision.

Cllr Smith noted that the insurance level was consummate with the precept levied by the council and agreed by all councillors.

17/14/9 To review and agree the Parish Council's 2017/18 Risk Assessment.

Cllr Thompson enquired as to had the cost of fidelity insurance been investigated. The clerk confirmed this; and the risk assessment would be updated to reflect.

Cllr Smith proposed, seconded by Cllr Samson that the 2017/18 Risk Assessment be adopted by the council.

Resolved: Unanimously.

17/14/10 To receive and respond to the internal auditors report.

Copies of the internal auditors report had been circulated to all councillors. Members instructed the clerk to take all necessary steps to implement the recommendations from the internal auditors.

Cllr Sullivan proposed, seconded by Cllr Tolver to accept the internal auditors report.

Resolved: Unanimously.

17/14/11 To elect a Chair to the Council's Finance Committee.

Cllr Sullivan nominated Cllr Smith, seconded by Cllr Burgess.

Motion carried: Five in favour with one abstention.

Cllr Smith was duly elected as chair of the finance committee.

17/14/12 To elect a Vice Chair to the Council's Finance Committee.

Chair.....Date.....

Cllr Smith nominated Cllr Sullivan, seconded by Cllr Burgess.

Resolved: Unanimously.

Cllr Sullivan was duly elected as vice chair to the finance committee.

17/14/13 To elect a Chair to the Council’s Planning and Environment Committee.

Cllr Samson nominated Cllr Sullivan, seconded by Cllr Smith.

Resolved: Unanimously.

Cllr Sullivan was duly elected as chair to the planning and environment committee.

17/14/14 To elect a Chair to the Council’s Employment Committee.

Cllr Thompson nominated Cllr Tolver, seconded by Cllr Tolver.

Motion Failed: Two in favour and three against.

Cllr Smith nominated Cllr Sullivan, seconded by Cllr Burgess.

Motion Carried: Three in favour and two against.

Cllr Sullivan was duly elected as chair of the employment committee.

17/14/15 To review the Council’s Standing Orders.

17/14/16 To review the Council’s Financial Regulations.

17/14/17 To review the Council’s Committee terms of reference.

It was agreed by all members present that items 17/14/15, 17/14/16 and 17/14/17 would be deferred to a later meeting after the standing orders working group had met to discuss any proposed changes.

Cllr Samson proposed, seconded by Cllr Sullivan to defer these items as above until a later meeting.

Resolved: Unanimously.

The meeting closed at 7:19pm.

Chair..... Date.....

Chair.....Date.....