



Minutes of the meeting of Handforth Parish Council
Finance Committee held on Tuesday 09th April 2019 at 7:10pm,
The Youth Centre, Old Road, Handforth.

Present: Cllr Burgess
Cllr Samson
Cllr Smith (Chair of the Finance Committee)
Cllr Sullivan
Cllr Thompson

Also present Mr Comiskey Dawson - Parish Clerk.
Four members of the public.

19/09/1 To receive apologies for absence.

Apologies received from Cllr Tolver.

19/09/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

None.

19/09/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

None.

19/09/4 Recommendations for expenditure:
a) To retrospectively approve the following items:

None.

b) To consider any other recommendations/requests:

None.

19/09/5 To approve the Quarterly Income and Expenditure accounts for Q4 2018/19.

Cllr Sullivan proposed, seconded by Cllr Samson to approve the quarterly income and expenditure accounts for Q4 2018/19.

Resolved: Unanimously.

19/09/6 Report from relevant councillor regarding Internal Controls for quarter 4 2018/19.

Cllr Samson informed members that she had conducted the internal control checks for quarter 4 2018/19. Cllr Samson noted that all invoices matched payments, the petty cash balanced, and the bank reconciliation matched all the council's bank accounts in readiness for year end. Cllr Samson did note that the payroll software had calculated the pension return amount incorrectly, however, the amount paid to the CE pension fund matched the calculations on the spreadsheet produced by CE pension fund, even though the percentages were both the same in the CE pension fund spreadsheet and the payroll software. This has not caused any discrepancy in amounts paid to the CE Pension fund.

Cllr Sullivan proposed seconded by Cllr Samson to accept the report from Cllr Samson regarding the internal controls for quarter 4 2018/19.

Resolved: Unanimously.

19/09/7 Notices and Correspondence.

None.

The meeting closed at 7:14pm.

Ashley Comiskey Dawson
Clerk to Handforth Parish Council
09th April 2019