



**Minutes of the Meeting of Handforth Parish Council held on
Tuesday 09th January 2018 at 7:30pm, The Youth Centre, Old
Road, Handforth.**

Present: Cllr Burgess, Cllr Clark, Cllr Samson (Chair of Handforth Parish Council), Cllr Smith, & Cllr Tolver

Also present Mr Comiskey Dawson, Parish Clerk
Four members of the public.
One PCSO.

18/02/1 To receive apologies for absence.

Apologies received from Cllr Sullivan & Cllr Thompson

18/02/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

None.

18/02/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

A resident noted his item was not on the agenda, however, had not been to a HPC meeting for a number of months and enquired as to development taking place between Coppice Way and Hall Road. The Chair asked the clerk to look into the question raised and respond to the resident.

Another resident enquired about adding draft minutes to the website. The clerk noted that this was not best practice, and as a change to HPC policy would have to be agreed by full council at a future meeting.

18/02/4 To approve and sign the minutes of the Handforth Parish Council meeting of 12th December 2017.

Cllr Clark proposed, seconded by Cllr Burgess that the minutes of the Handforth Parish Council meeting of 12th December 2017 be approved and signed.

Resolved: Unanimously.

18/02/5 To approve and sign the accounts for payment for January 2018.

Cllr Smith proposed, seconded by Cllr Clark that the accounts for payment for January 2018 totalling £63,473.39 be approved and signed.

Resolved: Unanimously.

18/02/6 To receive a report from the clerk.

The law is changing with the new General Data Protection Regulations (GDPR), there are some significant changes and all organisations must be compliant by 25th May 2018 when the new regulations come into force. Any organisation that isn't compliant could face hefty fines.

One of the changes is that all public authorities need to appoint a Data Protection Officer (DPO), this includes all local councils irrespective of their size. The DPO can be an employee, however the GDPR (Articles 37-39) states that the DPO:

- Must not have a conflict of interest regarding the data processed
- Must have expert knowledge of GDPR
- Must have ability to undertake GDPR compliance tasks

NALC has advised most clerks will be the Data Controller and therefore should not be the DPO as there will be a conflict of interest over data processed. As part of the compliance, local authorities must register their DPO details with I.C.O.

After discussion with other parish council clerks and the SLCC they have advised that the legislation is not yet complete, and parish councils might still be able to appoint their clerk as the DPO.

It is worthwhile for HPC to also consider appointing a Certified General Data Protection Regulation Practitioner, who can offer the following services:

- Annual GDPR data audit
- Annual refresher training for staff
- Sign off Data Protection Impact Assessments
- Advising on GDPR compliance
- Liaison with Information Commissioners Office if necessary

Currently one quotation received for this service @ £630.00 per year.

18/02/7 To receive a report from the P.C.S.O..

(Note this item was brought forward on the agenda to follow item 18/02/3)
The PCSO noted that it had been a relatively quiet Christmas in terms of policing; however there was a notable number of instances of shoplifting which took place at Handforth Dean. Cheshire constabulary had benefited from increased staffing levels over the Christmas period. It was noted that ASB and car thefts were significantly down on levels last year. Crimes including speeding and mobile use whilst driving were reported to be significantly up, it was felt by Cheshire constabulary that this was due to increased police resources detecting these crimes. The PCSO noted that the village CCTV continued to be a useful aid to the police and an excellent deterrent for crime in the centre.

18/02/8 Update on item 16/21/11 – HPC Grant to Friends of Handforth Station.

Cllr Samson updated councillors in that the £1000.00 grant given to FoHS in August 2016, had not yet been utilised for its purpose and the work was still outstanding. Under the adopted HPC grants awarding policy (item 8) unspent funds must be returned to HPC if not spent within 12 months.

The representative from FoHS informed the council that: They had been let down with another grant, they had had problems in communicating with both Network Rail and Northern rail and a number of queries had been raised around the work regarding electrical bonding, working in the confines of the overhead power lines and a HSE query. These had been resolved recently, and the group have now procured the services of a structural engineer pro bono. Councillors present felt that the rules of the grant awarding policy should be followed correctly and the grant should be returned to HPC in full at the earliest available opportunity. However this did not preclude the FoHS group from reapplying for a future grant once they were certain all the relevant hurdles to the project had been overcome and could satisfy the criteria and that they could assure HPC that the work could be completed within any future applicable timescale.

18/02/9 Notices and Correspondence.

Cllr Rachel Bailey – Leader of Cheshire east council has invited town and parish council members to a town and parish council meeting to be held on Tuesday 20th February at Westfields, Sandbach – further details to follow.

The meeting closed at 8:04pm.

Chair.....

Date.....