



**Minutes of the Meeting of Handforth Parish Council held on  
Tuesday 21<sup>st</sup> January 2020 at 7:30pm, The Youth Centre, Old  
Road, Handforth.**

Present: Cllr Susan Moore, Cllr John Smith & Cllr Brian Tolver (Chair of Handforth Parish Council).

Also present Mr Comiskey Dawson, Parish Clerk  
Five members of the public.

20/03/1 To receive apologies for absence.

Apologies received from Cllr Brewerton, Burkhill, Samson & Thompson.

20/03/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

Cllr Smith declared a non-pecuniary interest in item 20/03/9 and a request for dispensation to debate and vote on the item was granted.

20/03/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

None.

20/03/4 To approve and sign the minutes of the Handforth Parish Council meeting of 10<sup>th</sup> December 2019.

Cllr Smith proposed, seconded by Cllr Moore to approve and sign the minutes of the Handforth Parish Council meeting of 10<sup>th</sup> December 2019.

**Resolved: Unanimously.**

20/03/5 To approve and sign the order of payment of accounts for January 2020.

Cllr Moore proposed, seconded by Cllr Smith to approve and sign the order of payment of accounts for January 2020 totalling £6,880.05.

**Resolved: Unanimously.**

20/03/6 MOTION: To receive recommendation from the HPC finance committee regarding the grant application from the Friends of Handforth Station totalling £490.00.

It was agreed by all councillors to suspend the finance committee review of the grant applications procedure for this application.

Cllr Smith proposed, seconded by Cllr Moore to approve the grant application from Friends of Handforth Station totalling £490.00.

**Resolved: Unanimously.**

20/03/7 MOTION: To consider the installation of a defibrillator cabinet at the Waggon & Horses for previously granted defibrillator unit – costing a maximum of £500.00 plus VAT.

Cllr Tolver proposed, seconded by Cllr Moore that the clerk write to the Treasurer of the bowling club and explain that the club received a grant of £1,000.00 from HPC to purchase a defibrillator unit and cabinet. The club have purchased a defibrillator for the full amount which they can either keep but would need to provide their own cabinet for public use; or get refunded to buy the originally proposed unit and cabinet. However HPC would not provide further funding in this matter.

**Resolved: Unanimously.**

20/03/8 MOTION: To agree a date between the Chair of the HPC Employment committee and the clerk to conduct the clerk’s annual review.

Cllr Smith proposed, seconded by Cllr Moore that the clerk arranges a date with the Chair of the HPC Employment committee preferably before the March HPC meeting.

**Resolved: Unanimously.**

20/03/9 MOTION: To agree a funding request from Handforth Youth Club for craft items and health and wellbeing equipment and healthy living and lifestyle equipment. Total amount requested: £658.73.

Cllr Smith proposed, seconded by Cllr Moore to agree the funding request from the Handforth Youth club for the full amount of £658.73.

**Resolved: Unanimously**

20/03/10 MOTION: To agree and adopt the circulated fire risk assessment (for youth centre hirers) and the HPC lone worker risk assessment.

The lone worker risk assessment was circulated to councillors at the meeting. Cllr Smith proposed, seconded by Cllr Tolver to agree and adopt the fire risk assessment and lone worker risk assessment as read. Also that the clerk email Cllr Moore on arrival and departure from the office to ensure the clerks safety.

**Resolved: Unanimously.**

20/03/11 MOTION: To agree to update the Parish Council website with HPC’s current provider to Section 508 and WCAG 2.1AA UK government Accessibility legislation compliance and also have a full website refresh. Recommended package “community” at a cost of £500.00 with £100.00 discount for existing customers.

The clerk noted that the “Town” package was also an excellent option with numerous benefits to the Parish Council.

Cllr Smith proposed, seconded by Cllr Tolver to agree to update the Parish Council website with their current provider to the “Town” package at a cost of £750.00 less £100.00 discount.

**Resolved: Unanimously.**

20/03/11A Under SO 5A26 Cllr Moore asked Cllr Tolver about the Woodland Group. Cllr Tolver explained about this voluntary group and that they had agreed to advertise HPCs “Greener Handforth” meeting in their leaflet.

20/03/12 MOTION: To confirm the date of the next Handforth Parish Council meeting as 11<sup>th</sup> February 2020.

The Date of the next meeting was confirmed as 11<sup>th</sup> February 2020.

Close of meeting.

The meeting closed at 8:21pm.

Chair..... Date.....