

**Minutes of the meeting of Handforth Parish Council**  
**held on Tuesday 14<sup>th</sup> June 2016 at 7.30pm, The Youth Centre,**  
**Old Road, Handforth**

Present: Cllr Samson (Chair)

Cllr Burgess

Cllr Clark

Cllr Smith

Cllr Sullivan

Cllr Thompson

Cllr Tolver

Also present were Mr R Holland, deputising for the Parish Clerk, and ten members of the public.

16/16/1        To receive apologies for absence.  
                  None received.

16/16/2        To note declarations of Members' Interests.  
                  Cllr Samson declared an interest in item 16/16/5 Payment of Accounts.

16/16/3        Open Forum  
                  A member of the public asked the Council for details about item 16/16/11, the Monday Club's plans to assist children in the transition from primary to high school. Cllr Sullivan responded that the service was being provided by the Cheshire East Youth Team and that two successful pilot trials had been run. The children attending had shown real improvement in confidence during the sessions. Another resident asked if the service would be available to all local schools. Cllr Sullivan said that funding was being sought to provide the service to 40 children from all schools but would be limited to Handforth children only. The member of the public commented that he fully supported the initiative.

16/16/4        To approve and sign the minutes of the HPC meeting of the 10<sup>th</sup> May 2016. .  
                  Councillors considered the legitimacy of including prepared statements as part of the minutes. The Deputy Clerk considered that as the statements had been read out publicly as part of the meeting, they could be minuted as part of the meeting.  
                  Cllr Smith proposed, seconded by Cllr Burgess that the amended minutes be approved and signed.

**Motion carried: Five for, two against.**

16/16/5        To approve accounts for payment.

Cllr Sullivan proposed, seconded by Cllr Smith that the order of payments totalling £2,839.91 be approved.

**Motion carried: Six for, one abstention.**

16/16/6 To consider a response to the internal audit report.

Cllr Samson thanked the previous Clerk for his diligence in preparing the Council's accounts.

Cllr Burgess proposed, seconded by Cllr Smith that the findings of the internal audit report are accepted.

**Resolved: Unanimously.**

16/16/7 To consider the appointment of Cllr J Smith to the Planning & Environment Committee.

Cllr Sullivan proposed, seconded by Cllr Burgess that Cllr J Smith is appointed to the Planning & Environment Committee.

**Resolved: Unanimously.**

16/16/8 To appoint Mr A Comiskey Dawson as Proper Officer to Handforth Parish Council with effect from 27<sup>th</sup> June 2016.

Cllr Smith proposed, seconded by Cllr Sullivan that Mr A Comiskey Dawson is appointed as Proper Officer to Handforth Parish Council with effect from 27<sup>th</sup> June 2016.

**Resolved: Unanimously.**

16/16/9 To receive a verbal report from Cllr Smith on the provision of CCTV in Handforth.

Cllr Tolver asked the meeting to consider if the provision of CCTV should be discussed under a Part B agenda item to exclude public and press.

Cllr Tolver proposed, seconded by Cllr Thompson that the provision of CCTV in Handforth be discussed under a Part B agenda item.

**Motion not carried: Three for, four against**

Cllr Smith reported that he had attended a meeting with Cheshire Police, the CCTV Team and Cheshire East Council. The options discussed were to have no CCTV provision, reintroduce Cheshire East monitored CCTV or to introduce an HPC-run system controlled by the Clerk. Cllr Smith said that Cheshire East had no objection to the current camera poles being utilised though foliage around them would need to be removed. Cllr Smith reported that a draft CCTV policy document including traffic and anti-social behaviour considerations would need to be prepared. Cllr Smith planned to engage with similar sized parishes with similar systems. Cllr Smith said he would make a copy of his verbal report available to councillors. Cllr Clark highlighted the potential draw on the Clerk's time in providing the Police with CCTV recordings and providing witness statements. Cllr Tolver asked for clarification of the Protection of Freedom Act 2012 implications and the

definition of a “pressing need” for CCTV. Cllr Smith replied that this had not been specifically discussed at the meeting but that after referring to the Information Commissioner’s Office he believed the Parish Council could determine the “pressing need.” Cllr Thompson asked if the railway station CCTV could be investigated for linking to the village system. Cllr Clark thanked Cllr Smith for his efforts in preparing the report.

16/16/10 To consider a grant application for £1,000 from St. Mary’s Methodist Church. Cllr Samson reported the previous Clerk’s comments regarding the high quality of this grant application. Cllr Clark asked if St Mary’s had undertaken any public fundraising for the project. Cllr Samson confirmed that it had and that it would continue to do so. Cllr Sullivan proposed, seconded by Cllr Samson that the grant application for £1,000 from St. Mary’s Methodist Church is approved.

**Resolved: Unanimously.**

16/16/11 To consider the expenditure of £300 on activities for children making the transition from primary school to high school.

Cllr Tolver asked for clarification on how the expenditure would be managed. Cllr Samson replied that as the group had no bank account, the expenditure would be controlled and accounted for by the Clerk. Cllr Clark asked if Cheshire East Council had been approached to fund the £300. Cllr Sullivan explained that Cheshire East had agreed to run the scheme over the summer holidays and that the £300 would cover initial supplies until September. Cllr Thompson asked for confirmation that this schools transition work was not already being done in the classroom and that Cheshire East is requested for information as to what exactly the £300 would be spent on. Cllr Tolver asked if a decision should be deferred to the next Council meeting. Cllr Sullivan said that such delays in providing the funding could affect the children already in the scheme. Cllr Samson suggested that the expenditure could be financed from the Chairman’s annual allowance.

Cllr Smith proposed, seconded by Cllr Sullivan that the expenditure of £300 on activities for children making the transition from primary school to high school is funded from the Chairman’s annual allowance subject to Cheshire East Council confirming that it is not able to supply the funding.

**Resolved: Unanimously**

The meeting closed at 8:35 pm

Chair..... Date.....