



**Minutes of the Meeting of Handforth Parish Council held on
Tuesday 13th June 2017 at 7:30pm, The Youth Centre, Old
Road, Handforth.**

Present: Cllr Clark, Cllr Samson (Chair of Handforth Parish Council), Cllr Smith, Cllr Sullivan, Cllr Thompson & Cllr Tolver

Also present Mr Comiskey Dawson, Parish Clerk
Twelve members of the public.

17/17/1 To receive apologies for absence.

Apologies received from Cllr Burgess

17/17/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

None.

17/17/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

A resident queried items 17/17/8 and 17/17/9; and asked if all of HPC's documentation could be published on the HPC website. It was noted that both these policies would, if adopted, be uploaded to the website, and the documents retention policy would contain a full list of all documents and timescales which were to be retained by HPC. Also under the data protection policy, all personal data held by HPC would be protected; it was noted that these two policies needed to be added by HPC after recommendation from the auditor, who sent the templates across for the policies.

Chair.....Date.....

17/17/4 To approve and sign the minutes of the Handforth Parish Council Annual Council meeting of 16th May 2017.

Cllr Sullivan proposed, seconded by Cllr Smith that the minutes of the HPC Annual council meeting of 16th May 2017 be approved and signed.

Motion Carried: Five in favour with one abstention.

17/17/5 To approve and sign the minutes of the Handforth Parish Council meeting of 16th May 2017.

The clerk was asked to speak to a representative of the Tennis Club to enquire about the advertising of the events funded, and to get feedback on the attendance levels.

Cllr Sullivan proposed, seconded by Cllr Thompson that the minutes of the Handforth Parish council meeting of 16th May 2017 be approved and signed.

Motion Carried: Five in favour with one abstention.

17/17/6 To approve and sign the accounts for payment for June 2017.

Cllr Smith proposed, seconded by Cllr Tolver that the accounts for payment for June 2017 totalling £9,913.19 be approved and signed.

Resolved: Unanimously.

17/17/7 To receive a report from the clerk.

The clerks report was received by all councillors present.

17/17/8 MOTION: To adopt a HPC documents retention policy as advised by the internal auditors (Circulated to all members).

Cllr Thompson proposed, seconded by Cllr Tolver that, subject to a working group meeting to check the statutory limitation periods defined in the policy, HPC adopt the Documents Retention policy as circulated.

Resolved: Unanimously.

17/17/9 MOTION: To adopt a HPC data protection policy as advised by the internal auditors (Circulated to all members).

Cllr Tolver proposed, seconded by Cllr Thompson that, subject to review by the above working group, the HPC Data Protection policy be adopted.

Chair.....Date.....

Resolved: Unanimously.

17/17/10 MOTION: To replace the removed broken bench opposite St Mary’s adjacent to the bus stop on Wilmslow Road, and also replace the Bench on the opposite junction between Spath Lane and Wilmslow Road. Total cost £732.00 including carriage and VAT.

It was agreed that the handyman would be asked to look at the site of a former bench at the junction of Sagars road and the Link to see if it could be cleared and a new bench be installed at this location as well, also to do an audit of all the benches in Handforth to ensure they are in good condition.

Cllr Thompson proposed, seconded by Cllr Sullivan to replace the two benches as per the motion.

Resolved: Unanimously.

17/17/11 Notices and Correspondence.

The Chair has received an invite to the Alderley Edge Parish Council civic service. The chair is unable to attend and the invitation passed to the vice – chair.

The clerk has received a communication from Laura Oliver, an officer from Cheshire East Highways – Strategic Infrastructure. CE Highways would like to organise a workshop at an upcoming Parish Council meeting to engage local stakeholders, as they are updating their Local Transport Plan, which will set the strategy for investing in transport in the borough for the period 2018 – 2023. The clerk was instructed to invite the CE Highways to the next parish council meeting on 11th July and hold the workshop at 6:45pm, before the full meeting begins at 7:30pm.

The meeting closed at 8:12pm.

Chair..... Date.....

Chair.....Date.....