



**Minutes of the Meeting of Handforth Parish Council held on  
Tuesday 15<sup>th</sup> May 2018 at 7:30pm, The Youth Centre, Old  
Road, Handforth.**

Present: Cllr Samson (Chair of Handforth Parish Council), Cllr Smith & Cllr Sullivan

Also present Mr Comiskey Dawson, Parish Clerk  
Six members of the public.

18/14/1 To receive apologies for absence.

Apologies received from Cllrs Burgess, Clark, Thompson & Tolver.

18/14/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

None.

18/14/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

A resident noted that the subject of off-street car parking had been going on for a long time and that they had had discussions with Ward councillors concerning this; however nothing had, so far, been achieved.

A resident enquired as to the feasibility of the unused field (owned by CEC) adjacent to the Youth Centre being converted into a station car park.

Cllr Smith noted that this was on the HPC projects list and he felt the matter should be expedited.

The chair of the Handforth Neighbourhood Plan group informed councillors that the Examiners report on the Handforth Neighbourhood Plan had just been received, in the plan the named field adjacent to the Youth Centre has

been nominated to be turned into a station car park, and the group have received supportive comment from the examiner regarding this.

18/14/4 To approve and sign the minutes of the Handforth Parish Council meeting of 10<sup>th</sup> April 2018.

Cllr Sullivan proposed, seconded by Cllr Smith to approve and sign the minutes of the Handforth Parish Council meeting of 10<sup>th</sup> April 2018.

**Resolved: Unanimously.**

18/14/5 To approve and sign the minutes of the Handforth Parish Council Finance committee meeting of 10<sup>th</sup> April 2018.

Cllr Samson proposed, seconded by Cllr Smith to approve and sign the minutes of the Handforth Parish Council Finance Committee meeting of 10<sup>th</sup> April 2018.

**Resolved: Unanimously.**

18/14/6 To approve and sign the accounts for payment for May 2018.

Cllr Sullivan proposed, seconded by Cllr Smith to approve and sign the accounts for May totalling £5,102.91.

**Resolved: Unanimously.**

18/14/7 To receive a report from the Clerk.

The clerks report was received including requested notes from Highways meeting of 23<sup>rd</sup> January.

Cllr Samson took the opportunity to thank all the members of the Neighbourhood Plan steering group and the secretary for their continued hard work and efforts in achieving all they had done so far with the production of the Neighbourhood Plan and bringing the document forward to referendum.

18/14/8 To receive a report from Cllr Smith regarding progress with HPC project concerning off – street parking.

Cllr Smith proposed seconded by Cllr Sullivan to defer this report until the next meeting.

**Resolved: Unanimously.**

18/14/9 MOTION: To receive and ratify the councils recent GDPR Audit report and authorise the clerk and chair to take appropriate actions on the recommendations made.

Cllr Smith proposed, seconded by Cllr Samson to ratify the council's recent GDPR report and authorise the clerk and chair to take appropriate actions on the recommendations made.

**Resolved: Unanimously.**

18/14/10 MOTION: To adopt the new HPC privacy policy as recommended by the recent GDPR Audit.

Cllr Smith proposed, seconded by Cllr Sullivan to adopt the new HPC privacy policy as recommended by the recent GDPR audit.

**Resolved: Unanimously.**

18/14/11 MOTION: To adopt the new HPC Grant privacy policy as recommended by the recent GDPR Audit.

Cllr Sullivan proposed, seconded by Cllr Samson to adopt the new HPC grant privacy policy as recommended by the recent GDPR audit.

**Resolved: Unanimously.**

18/14/12 MOTION: To adopt the new HPC Correspondence privacy policy as recommended by the recent GDPR Audit.

Cllr Smith proposed, seconded by Cllr Sullivan to adopt the new HPC Correspondence Privacy Policy as recommended by the recent GDPR audit.

**Resolved: Unanimously.**

18/14/13 Notices and Correspondence.

None.

The meeting closed at 7:57pm.

Chair..... Date.....

Chair.....Date.....

**Handforth Parish Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
13 Employers NI	15/05/2018	18/14/5	Barclays Bank	100093	Tax and NI for Month	HMRC	X	611.48	0.00	611.48
14 Internal Audit	15/05/2018	18/14/5	Barclays Bank	100094	Internal Audit Fee	JDH Business Services	S	247.00	49.40	296.40
15 Consultancy (Planning etc)	15/05/2018	18/14/5	Barclays Bank	100095	GDPR Audit & Annual DPO Ser	DM Payroll Services	Z	567.00	0.00	567.00
16 Stationary / Consumables / E	15/05/2018	18/14/5	Barclays Bank	100096	Stationary	Eurooffice	S	26.92	5.38	32.30
17 Insurance All Risks	15/05/2018	18/14/5	Barclays Bank	100097	Insurance - All Risks	Zurich Municipal	E	386.62	0.00	386.62
18 Clerks Salary	15/05/2018	18/14/5	Co Operative		Salary	A Comiskey Dawson	X	1,568.22	0.00	1,568.22
19 Maintenance Materials	15/05/2018	18/14/5	Co Operative		Maintenance Materials	P Redwood (Home Assist)	Z	144.81	0.00	144.81
20 Maintenance	15/05/2018	18/14/5	Co Operative		Grounds Maintainance	P Redwood (Home Assist)	Z	836.25	0.00	836.25
21 Employers Pension Contribut	15/05/2018	18/14/5	Co Operative		Pension Payment 1 Month	CE Pension Fund	X	589.83	0.00	589.83
22 Telephone / Broadband	15/05/2018	18/14/5	Co Operative		Telephone / Broadband 1 Mon	XLN Telecoms	S	58.14	11.63	69.77
<b>Total</b>								<b>5,036.27</b>	<b>66.41</b>	<b>5,102.68</b>