



**Minutes of the Meeting of Handforth Parish Council held on  
Tuesday 11<sup>th</sup> September 2018 at 7:30pm, The Youth Centre,  
Old Road, Handforth.**

Present: Cllr Samson (Chair of Handforth Parish Council), Cllr Smith, Cllr Thompson & Cllr Tolver

Also present Mr Comiskey Dawson, Parish Clerk  
Six members of the public.  
One P.C.S.O

18/23/1 To receive apologies for absence.

Apologies received from Cllr Burgess, Cllr Clark & Cllr Sullivan.

18/23/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

Cllr Thompson declared a non-pecuniary interest in item 18/23/12 and made a request for dispensation to vote on the item, this was granted.

18/23/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

A resident noted under item 18/23/14 that in the Handforth Neighbourhood Plan, no sites were put forward for development.

A resident thanked the parish council for installing the litter bins as discussed and noted that the village flower displays were to be complimented.

A resident noted under item 18/23/12 that the station planters had been installed by Cheshire County Council and had subsequently never been

maintained by CEC. The voluntary group FoHS have been struggling to maintain them, especially over the recent hot summer.

18/23/4 To approve and sign the minutes of the Handforth Parish Council finance committee meeting of 12<sup>th</sup> June 2018.

This item was deferred without a vote as voting members for the 12<sup>th</sup> June Finance committee minutes were not quorate.

18/23/5 To approve and sign the minutes of the Handforth Parish Council finance committee meeting of 10<sup>th</sup> July 2018.

Cllr Thompson proposed, seconded by Cllr Smith to approve and sign the minutes of the Parish Council finance committee meeting of 10<sup>th</sup> July 2018.

**Motion carried: Three in favour with one abstention.**

18/23/6 To approve and sign the minutes of the Handforth Parish Council meeting of 10<sup>th</sup> July 2018.

Cllr Smith proposed, seconded by Cllr Samson to approve and sign the minutes of the Handforth Parish Council meeting of 10<sup>th</sup> July 2018.

**Motion Carried: Two in favour, one against with one abstention.**

18/23/7 To approve and sign the order of accounts for payment for September 2018.

Cllr Smith proposed, seconded by Cllr Thompson to approve and sign the order of payments for September 2018 totalling £8,631.81.

**Resolved: Unanimously.**

18/23/8 To receive a report from the Clerk.

The clerks report was received by all councillors present.  
The chair wanted it recorded that she felt the clerk had performed an excellent job going above and beyond for the Parish Council.

18/23/9 To receive a report from the PCSO.

The PCSO informed all present that Cheshire Police had today launched operation Clearway which intended to deal with roads policing issues from the local community aspect. Parking around estates and schools as well as in the centre of Wilmslow would be targeted. There would be collaboration

with CE council and they would be taking a lead role dealing with on street parking. Alongside Cheshire Police and CE Council, the fire service would be providing education to motorists.

The PCSO also noted the kind donation from Handforth Parish Council towards Operation Shield which would provide property marking kits to local households. The police crime analysis team were currently ascertaining which area of Handforth would receive most benefit from the rollout of this equipment. A question was raised concerning the use of different marking equipment by different manufacturers; however the PCSO indicated that the test used by police was always the same. Also raised was the use of personal data by the police with regard to the kits. The PCSO informed all that there was a robust process around the use of personal data and that the police had to apply to the marking company to release the data in the event property was recovered.

The PCSO also noted the hotspots of antisocial behaviour in Handforth at both the two parks and the Paddock. Although a relatively quiet summer incidents of note included alleged drug dealing and a number of deliberate fire's being started, especially around the Knowle Park estate.

The PCSO confirmed that Cheshire Police had 90% of its staffing in place for Halloween and Bonfire night and as the nights are now getting darker.

Also Jez Taylor is taking over from Laura Maelor as the new Chief Inspector.

There was a Q and A session following the report which focussed around crime statistics which the PCSO will find from his superiors.

18/23/10 MOTION: To receive the external auditors report (If made available by PKF Littlejohn LLB – to be circulated via email).

The chair explained that PKF Littlejohn had yet to return the external audit; they had cited that the external audit had been received later than the deadline; however the clerk referred them to the postage tracking system which confirmed PKF Littlejohn had received the External audit documents well in advance of the deadline.

It was agreed, without a vote, that this item be deferred until the External Audit conclusion had been received.

18/23/11 MOTION: To receive the information regarding the New Homes Bonus scheme from the ChALC workshop and disseminate to councillors and select a member to represent Handforth PC on the Wilmslow Area Group – New Homes Bonus community scheme.

### **The role of the Town and Parish Council Representative**

Chair.....Date.....

When setting the budget on 22<sup>nd</sup> February 2018 Full Council agreed the establishment of the New Homes Bonus Community Fund, which was approved by Cabinet on 12<sup>th</sup> June 2018. The New Homes Bonus Community Fund, comprising of £2M will operate for 2 years with year 1 running from September 2018 to August 2019.

The fund operates under the Policy for the New Homes Bonus Community Fund Scheme 2018/19. This Policy sets out the scheme design and how the award groups will operate, the membership of which comprises of local ward members and a representatives from the Town and Parish Councils for each award group.

The award groups will meet 4 times each year. Each round will comprise of 7 meetings to cover each of the award group's localities i.e. Congleton, Crewe, Knutsford, Macclesfield, Nantwich, Poynton and Wilmslow. Further information about the responsibilities of these award groups will be shared at the training sessions. A rough outline for the meetings and their proposed dates is detailed below:

- **Meeting 1 – October 2018** - agree Terms of Reference, identify priorities, identify evidence base to agree community involvement. After this round of meetings the scheme will be advertised with a closing date of 31<sup>st</sup> December 2018.
- **Meeting 2 – Jan 2019** - Make recommendations for the award of funds
- **Meeting 3- July 2019**- Monitor progress to date, outcomes and impact
- **Meeting 4 – Sept 2019** - Evaluate all schemes and produce interim report.

Three mandatory training sessions have been arranged for all elected members, along with the nominated town and parish council representatives to attend. These sessions will familiarise attendees with the New Homes Bonus policy, procedure and governance arrangements as well as how the community can be engaged in the process. The sessions are as follows:

- 6<sup>th</sup> September –11.30 – 13.30, Westfields
- 10<sup>th</sup> September –10.00 – 12.00, Macclesfield Town Hall
- 18<sup>th</sup> September –18.00 – 20.00, Holmes Chapel Community Centre
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Once a representative for the town and parish councils has been agreed for each of the award group localities, they will be invited to attend one of the training sessions set out above. Having attended one of the training sessions the representatives will then be responsible for feeding back to the towns and parishes covered by the award group areas. The views of these towns and parishes will be collated by the representative to ensure two-way communications with the award groups. The representatives will also be responsible for helping to promote the scheme and opportunities that come with it to the towns and parishes and the community organisations operating within these areas.

The representatives will be invited to attend each of the award group meetings set out above and will be expected to input to the discussion and help with insight and evidence at

the award group meetings to ensure that the priorities identified meet the key principles, as set out in the Policy for the New Homes Bonus Community Fund Scheme and are for the benefit of the local communities.

Cllr Smith proposed, seconded by Cllr Thompson that the responsibility of the Town/Parish council representative be delegated to the clerk.

**Resolved: Unanimously.**

18/23/12 MOTION: To consider including the Handforth Station Planters in HPC's summer and winter planting regime.

Councillors discussed the merits of including the Handforth Station planters into the current contract with the parish council's suppliers of planting services in the village centre. It was felt that Handforth Station was a gateway to the village and should require some extra care and attention. There was a discussion regarding the number of planters at the station and which belonged on the Highway under CEC and which were on station property. It was noted that the parish council currently pay £50.00 per large planter and the seven planters would require planting over two seasons per year, therefore the cost per year would be £700.00; also noted that there would need to be some initial works removing the soil and existing shrubs from the planters, providing barrier liners and new compost. It was estimated that these works would cost in the region of about £300.00.

Cllr Samson proposed, seconded by Cllr Thompson that the seven station planters (installed by CCC) are brought under the Parish councils existing planting regime.

**Resolved: Unanimously.**

18/23/13 MOTION: To consider information provided by LifePad regarding community defibrillators (A representative from LifePad will attend the meeting to address councillors).

The representative from LifePad gave a presentation to the Parish Council on the benefits of the installation of a community defibrillator. He noted that LifePad had installed a number of units around the area; these were through funding from both public and private sector organisations. He informed the council that a number had already been installed in Wilmslow and at Handforth Dean, and one in Wilmslow has been activated and saved a person's life. The defibrillators required no training and just a volunteer to keep a check on the equipment. LifePad proposed to sell the Parish Council one of these units for £2,500.00 plus VAT. They would arrange installation

and ongoing maintenance costs, barring the need for the occasional replacement pads and lithium ion batteries. It was agreed that the Parish Council would be the sole sponsor and that a suitable location be agreed within Handforth village.

The chair thanked the representative for attending the meeting.

Cllr Smith proposed seconded by Cllr Thompson that, subject to receipt of a full contract and cost proposal from LifePad and subject to securing permission to use a premises in Handforth, that the council would spend £2,500.00 to purchase and install a new community defibrillator.

**Motion Carried: Three in favour with one abstention.**

18/23/14 MOTION: To make councillors aware that CEC have produced their First Draft Site Allocations and Development Policies Document, including the Supplementary Planning Document: the Garden Village at Handforth. This will be put to public consultation in the coming weeks / months (TBC).

Following the adoption of the Local Plan Strategy last year, CE council is preparing a number of additional planning policy documents. These are being consulted on between 11 September and 22 October 2018. They are:

- First Draft Site Allocations and Development Policies Document (SADPD);
- SADPD Sustainability Appraisal and Habitats Regulations Assessment;
- The Garden Village at Handforth draft supplementary planning document;
- Revised and updated Statement of Community Involvement; and
- A 'call for sites' that may be suitable for Gypsy, Traveller and Travelling Show people accommodation.

CEC have arranged two sessions for town and parish councils to discuss issues arising from them with an officer from the Spatial Planning Team. The sessions are being held on Tuesday 02 October in Municipal Buildings, Crewe and on Thursday 04 October at the Town Hall, Macclesfield.

Cllr Tolver requested the following housing numbers proposed by CEC over the last six years to be noted:

In 2012: Handforth would require 500 new homes to be built and Wilmslow would require 1,500 by 2030. (Draft Handforth Town Strategy and Draft Wilmslow Vision documents issued in 2012).

In 2013: Handforth would require 1,950 new homes to be built in Handforth East, and 300 at Coppice Way; Wilmslow would require 400 down from 1,500 and Poynton would require 650. (Local Plan Submission Version, March 2014).

During the Local Plan period up to July 2017 the number in Handforth East was reduced from 1,800 to 1,650. Wilmslow was required to increase from 400 to 900.

As at October 2018: 1,500 new homes are required to be built at the Handforth Garden Village, approximately 300 at Coppice Way (108 residential care units and 175 homes) and 250 at the Sagars Road / Clay Lane site. Along with a 175 unit care home site in the NCGV – bringing the total at October 2018 to almost 2225.

18/23/15 Notices and Correspondence.

Handforth Parish Council has been contacted by CE Address Management, for requested suggestions to name the new road at the Peacock Farm development site. Noted there is already a Peacock Way near the site. Two suggestions received were Shenton Close and Shenton Way.

The meeting closed at 9:22pm.

Chair..... Date.....