

## **Terms of Reference – Handforth Strategic Planning Group**

Under its general Terms of Reference, as authorised by HPC's full Council, the P&E Committee is authorised

- 1) To establish and maintain liaison with outside bodies that have a planning or environment or infrastructure impact on Handforth.
- 2) To monitor the Neighbourhood Plan.
- 3) To bring forward proposals to implement infrastructure projects arising from the Neighbourhood Plan and funds from infrastructure sources such as CIL and Section 106.

The Handforth Strategic Planning Group (“HSPG”) is an Advisory Group of the Planning and Environment Committee (“P&E”). It is established under these Terms of Reference to help the P&E Committee discharge these responsibilities. Its purpose is to undertake research and to provide relevant information to, and make recommendations to, the P&E Committee accordingly. – Recommendation and reports to be made via the clerk to HPC.

HSPG will comprise a minimum of one councillor of the P&E Committee and (a) other councillors as available (b) residents living in Handforth CP area and (c) guest members from other areas as appropriate to issues being discussed (for example a guest member may be invited to join the group due to him/her having technical expertise – such as Planning Consultancy expertise - in a particular aspect of the Group's interests).

It is fundamental that the HSPG does NOT have any powers to spend or commit to spend any of HPC's funds, nor may it make any commitment to other parties that would commit HPC's funds or any other assets to a third party. Any such spending or commitment may ONLY be made by the full Handforth Parish Council in meetings open to the public in the usual way.

HSPG may make recommendations about the spending of funds or the commitment of resources to the full Handforth Parish Council, either formally in writing or informally.

### **Chairmanship of HSPG**

The Chair of HSPG shall be the Chair for the time being of the P&E Committee and the Vice-Chair of HSPG shall be the Vice-Chair of the P&E Committee unless the P&E Committee decides to the contrary in public meeting.

At the first meeting of the group, the group shall elect their own Chair from their members.

### **Members of the Public / Volunteers**

It is expected that the HSPG will be a primarily informal group, bringing together interested members of the P&E Committee and, importantly, interested members of the public who have a particular interest or skill in strategic planning and infrastructure issues affecting Handforth. Any volunteers wishing to contribute should make their interests and their skills/knowledge known to the Parish Clerk and/or to the Chair of HSPG.

Adopted by Handforth Parish Council on 10<sup>th</sup> September 2019 minute ref: 19/26/5